# **Consultant Security Profile Definitions**

## Profile 61 – CMS VIEW ACCESS TO DATA

This profile provides limited view-only access to <u>contract</u> and <u>company</u> data in the CMS module of ePM. Sensitive data such as pay rates can not be viewed with this profile, but most of the other contract related data can be seen. This profile also provides access to the Reports Menu and the reports that are available there.

# Profile 63 – CMS PM ACCESS TO DATA

This profile provides update access to <u>contract</u> related data and view access to <u>company</u> related data in the CMS module of ePM. With this profile a user can input, update and review proposal documents to be submitted in response to a contract or mod request, approve those documents and submit them to the UDOT PM for review, as well as see other data pertinent to contracts for your specific company.

#### Profile 64 – CMS ADMIN ACCESS TO DATA

This profile provides update access to <u>company</u> related data and view access to <u>contract</u> related data in the CMS module of ePM. With the profile a user can input and maintain information such as company contacts, addresses, employees, Other Direct Cost Items and system Security. UDOT will assign one user (generally the Contract Contact that is on file) the CMS ADMIN ACCESS TO DATA profile. That user can then manage additional system security including assigning the Admin Profile to other users as required.

# Profile 67 – EPM VIEW ACCESS TO DATA

This profile provides view-only access to <u>project</u> data in ePM. Access to project data is restricted to only those projects that your firm is currently assigned to either as the project manager, or as a resource on one or more project activities.

## Profile 68 – EPM LIMITED ACCESS TO DATA

This profile provides some update access to <u>project</u> data in ePM. Access to project data is restricted to only those projects that your firm is currently assigned to either as the project manager, or as a resource on one or more project activities. Update access is limited to updating status and hour information for activities, comments, and environmental commitment data.

### Profile 69 EPM PM ACCESS TO DATA

This profile provides essentially the same access as a UDOT PM to <u>project</u> data in ePM. The major exception being that access to project data is restricted to only those projects that your firm is currently assigned to either as the project manager, or as a resource on one or more project activities. This access should be reserved for those who function as the project manager on a UDOT project.

If any of your employees are involved in Right of Way acquisition and need access to the Right of Way module of ePM, please contact Jolene Ottley at 801-965-4256 or by email at <a href="mailto:joleneottley@utah.gov">joleneottley@utah.gov</a> to have that access setup.